

FLORIDA BOARD OF NURSING

4052 Bald Cypress Way, Bin C-10
Tallahassee, FL 32399-3252
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Nursing Assistant Training Program Renewal Application



NOTE: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your written communications may therefore be subject to public disclosure, which includes the submission of this application.

Florida Board of Nursing
Certified Nursing Assistant Training Program Renewal Application

Directions:

1. Review Chapter 464, Part II, Certified Nursing Assistants, Florida Statutes, and rule 64B9-15, Rules of the Board of Nursing, Florida Administrative Code. To view the current laws and rules, please visit the Florida Board of Nursing website, www.doh.state.fl.us/mqa/nursing, and select the links for statutes and rules on-line.
2. Use the data from the preceding two academic years to complete the table on page three of this application. Please respond to each statement. Attach a written explanation for each negative response if applicable.
3. Submit the complete application to the Board office at the following address:

Florida Board of Nursing
Attn: Education Unit
4052 Bald Cypress Way, Bin C-10
Tallahassee, FL 32399

4. The Florida Board of Nursing staff will review the submitted application within 30 days of receipt and provide written notification of any errors or omissions. A decision to either approve or deny the renewal application will be made within 90 days of receipt of a complete application by the Board office, pursuant to s. 120.60, Florida Statutes.

Certified Nursing Assistant Training Program Renewal

Sponsoring Educational Institution	
Program's Legal Name	
Program Address	
City, State, Zip	
Telephone and Fax	
Existing Training Code	
Number of Students per Class	
Number of Classes Admitted Annually	
Number of CNA students who graduated in most recent two year period	
Number of CNA students who did not graduate in most recent 2 years	
Other Campus Locations if applicable	
Program Coordinator/Director	
Director Email	
Director Phone Number	
Person to submit School list	
School List Email	

This renewal application was prepared in accordance with 64B9-15 F.A.C and is correct and accurate, to the best of my knowledge, in relation to the program's compliance with Board of Nursing Rule 64B9-15 F.A.C. Certified Nursing Assistants.

Signed	
Title	
Date	

Certified Nursing Assistant Program Compliance

Note: The data requested in the following table represent Board rule 64B9-15 F.A.C..

Rule Compliance		
15.005 (1)(a)	A certified nursing assistant training program shall have a written description of the program that includes purpose, goals, and objectives/outcomes, and meets applicable federal and state requirements. The program description must be consistent with the purpose, goals, and objectives/outcomes of the parent institution, if any.	Yes No
15.005 (1)(b)	A certified nursing assistant training program utilizing external clinical facilities shall have a written agreement between the program and each external clinical facility. The agreement shall define the rights and responsibilities of the program and the clinical facility, including the role and authority of the governing bodies of both the clinical facility and the program.	Yes No
15.005 (1)(c)	A certified nursing assistant training program shall include clinical experiences in health care facilities with a standard license or a conditional license without class I or class II deficiency.	Yes No
15.005 (1)(d)	A certified nursing assistant training program shall have written policies and procedures that are consistent with its parent institution.	Yes No
15.005 (2)	Each certified nursing assistant training program shall appoint a certified nursing assistant training program coordinator who shall be responsible and accountable for compliance with these rules.	Yes No
15.005 (3)	Each certified nursing assistant training program shall have one or more program instructors who shall be responsible and accountable for the instructional aspects of the certified nursing assistant training program.	Yes No
15.005 (4)	The certified nurse assistant training program shall have sufficient staff, finances, resources, materials, space, and supplies to meet the purpose of the program and the needs of students, faculty, administration, and staff.	Yes No
15.006 (1)	The standardized curriculum content for a certified nursing assistant training program shall follow the curriculum framework established by the Department of Education (Rule 6A-1.09417, F.A.C.) and shall include material that will provide a basic level of both knowledge and demonstrable skills for each student completing the program.	Yes No
15.006 (2)	The standardized curriculum shall require a minimum of 80 hours of classroom and 40 hours clinical instruction.	Yes No
15.006 (3)	Prior to any direct contact with a resident, a training program shall require that a student receive a minimum of 16 hours of classroom instruction, which include communication and interpersonal skills; infection control; safety/emergency procedures, including the Heimlich maneuver; promoting residents' independence; and respecting residents' rights.	Yes No
15.006 (4)	Clinical experience shall be provided under the direct supervision of the program instructor.	Yes No